



Donation Request Form

104 Alexander Street
Yonkers, NY 10701

Office
914.375.1510
Sales
800.289.2253

Greyston Bakery's philosophy of giving back extends far beyond our four walls and into the cultural fabric of our community. We believe in donating to those both in the Greyston network and beyond. We understand that there are many causes worthy of support, however, most of our donations are provided to those in need in the Yonkers community.

We appreciate your taking the time to fill out this Donation Request Form. It provides the information we need about your organization and event for better decision making and record keeping.

Today's date

Your name

Your affiliation with organization

Your phone

Your e-mail

About Your Organization

Organization seeking donation

Is it 501(c) 3? Yes No

Has the organization received donations from Greyston Bakery before? Yes No

Organization website

Organization Executive Director

What is the organization's mission?

About the Donation

Name and type of event

Event goal

How will the donation be used? Auction item Prize item Refreshments

What is the exact donation you need?

How many people will be attending this event (if you need refreshments)?

Where/how will Greyston Bakery be recognized for its donation?

The Logistics

Date needed

Time needed

Who will pick it up?

Person's work phone

Home phone

Instructions

The Donation Request Form needs to be submitted at least 4 weeks prior to your event. Please allow us 1 week to review and respond to your inquiry. Please mail this form to:

Greyston Bakery
ATTN: Marketing Department
104 Alexander Street
Yonkers, NY 10701

or fax to
ATTN: Marketing Department
(914) 375-1514

For Greyston Use

Date Received

Approved or Declined

Date of Reply

Decision Made By

Record Entry Date

Product(s) Donated